



DEPARTMENT OF THE ARMY
551ST SIGNAL BATTALION, 15TH SIGNAL BRIGADE
FORT GORDON, GEORGIA 30905

REPLY TO
ATTENTION OF:

ATZH-TBB

3 December 2008

MEMORANDUM FOR All 551st Signal Battalion Personnel

SUBJECT: Policy Memorandum No. 3 – Equal Opportunity Policy

1. In accordance with AR 600-20, Army Command Policy, dated 18 March 2008, the U.S. Army will provide equal opportunity and fair treatment for military personnel and family members without regard to race, color, gender, religion, or national origin, and provide an environment free of unlawful discrimination and offensive behavior. This regulation applies to both on and off post, on and off duty, working/living, and recreational environment.
2. Soldiers and civilians within the 551st Signal Battalion will not compromise the principles of the Equal Opportunity program. Everyone will treat individuals fairly based on merit, fitness, capability, and potential; regardless of their race, color, gender, religion, or national origin. I will not tolerate any offensive behavior or form of illegal discrimination based on race, color, gender, religion, or national origin in this battalion.
3. Individuals must take personal responsibility and report instances of discrimination or offensive behavior to their chain of command, Company Equal Opportunity Representative, or Battalion Equal Opportunity Representative, or Brigade Equal Opportunity Advisor. Commanders at all levels will take appropriate action in cases of illegal discrimination or offensive behavior.
4. Commanders, supervisors, and civilians will take responsible action to support the Army and Battalion Equal Opportunity programs. Proactive leadership ensures the success of the program and gives everyone a positive environment to accomplish the mission.
5. Commanders will take appropriate action to prevent incidents of intimidation, harassment, or reprisals against individuals who file an EO or sexual harassment complaint. Should individuals be threatened with such an act, or should an act of reprisal occur, they must report these circumstances to the Inspector General. It is strongly encouraged to simultaneously report such threats or acts of reprisal to the appropriate chain of command. The IG number is 791-4565.
6. The point of contact for this memorandum is the Battalion Equal Opportunity Representative, SSG Steve C. Lupcho, 791-2188.

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7. This policy memorandum supersedes Policy Memorandum No. 3, dated 7 July 2008.

//ORIGINAL SIGNED//
CHARLES W. SCHRADER
LTC, SC
Commanding